

कार्यालय प्रधान महाप्रबंधक, हैदराबाद दूरसंचार
जिला, बीएसएनएल भवन, आदर्शनगर, हैदराबाद
O/o Principal General Manager, Hyderabad
Telecom. Dist, Adarshnagar, Hyderabad-063
पत्र सं/Lr.No. SM-100/Genl.Corr./ERP/2015-16/



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

दिनांक/Dated at HD the 15.03.2017

MOST URGENT and TIME BOUND

सेवा में/To:

1. All AGMs (OP&Admn)
2. All AGMs in MAIN Area.
Hyderabad Telecom District.

विषय/Sub : विषय/Sub : Updating of ADHAR NUMBER in ERP Reg

- संदर्भ/Ref :-
1. CGM AP Circle Endt:TA/ERP/HCM/Corr-SSA /2014-15/19 Dated 11.07.16
 2. This office Endt: SM-100/GENL.CORR/ERP/2015-16/39 Dated 13.07.16
 3. This office letter no. SM-100/Genl.Corr./ERP/2015-16/79 dated 09.03.17

With reference to the letters cited at reference , Updation of ADHAR NUMBERS in ERP is mandatory for all Employees .

The Annexure with list of employees for whom ADHAR number is not updated in ERP is enclosed. In this connection, all area AGMs (OP&A) are requested to complete the task before 23.03.2017 and if any employee is not having ADHAR number, a certificate may be obtained from the employee to that extent through their controlling officer and the list of employees not having ADHAR card may be forwarded to this office.

AGMs working in main area are requested to collect the photo copies of ADHAR CARDS or ADHAR NOT AVAILABLE Certificates as the case may be from the staff working in their control, and forward to this office for further action please.

The progress of work will be reviewed by DIR (HR) Corporate office on 23.03.2017 and being monitored daily by CO TS Circle. Matter may be treated as **MOST URGENT and TIME BOUND**

This has got the approval of competent Authority.

15.03.17

सहायक महाप्रबन्धक (प्रशासन)
Assistant General Manager (Admn)
O/o PGM HTD

Encl: As Above

Click here for [ANNEXURE](#)