



BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)
CORPORATE OFFICE (Banking Finance Division)
5th Floor, Bharat Sanchar Bhavan, Harish Chandra Mathur Lane
Janpath, New Delhi-110001

F.No.1-9/BBF/STAFF LOAN/2017-18

Dated: 17.07.2018

To

All Head of Circles

Sub: Signing of MOU with PNB for extending various Loan Schemes to BSNL Employees.

MOU with PNB for extending various loans to BSNL employees has been signed between BSNL and PNB on 13.07.2018 valid for period of twelve months i.e. from 30.03.2018 to 29.03.2019. The general terms and conditions are given in Schedule-1.

A copy of the agreement has been placed on our intranet site www.intranet.bsnl.co.in under head Director (Fin) and sub-head Budget & Finance Control.

Encl: Copy of agreement

AGM (BA)
O/o GM(BFCI)

Copy to:

1. All Circles' IFA

2. The DGM, PNB, HO: Retail Assets Division, 4th floor, Plot no:4, Dwarka, Sector-10, New Delhi-110075 for information please.



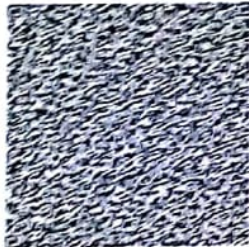
सत्यमेव जयते

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Government of National Capital Territory of Delhi

e-Stamp

Certificate No.	: IN-DL49450777621473Q
Certificate Issued Date	: 12-Jul-2018 10:24 AM
Account Reference	: IMPACC (IV)/ d791003/ DELHI/ DL-DLH
Unique Doc. Reference	: SUBIN-DL79100302898682014426Q
Purchased by	: PUNJAB NATIONAL BANK
Description of Document	: Article 5 General Agreement
Property Description	: Not Applicable
Consideration Price (Rs.)	: 0 (Zero)
First Party	: BHARAT SANCHAR NIGAM LIMITED
Second Party	: PUNJAB NATIONAL BANK
Stamp Duty Paid By	: PUNJAB NATIONAL BANK
Stamp Duty Amount(Rs.)	: 100 (One Hundred only)



Please write or type below this line

THIS STAMP PAPER FORMS AN INTEGRAL PART OF MEMORANDUM OF UNDERSTANDING BETWEEN PUNJAB NATIONAL BANK AND BHARAT SANCHAR NIGAM LIMITED FOR RETAIL LOANS EXECUTED ON 13th July 2018

उप महाप्रबंधक (बी.एच.सी.-II)
 Dy. General Manager (BFC-II)
 भारत संचार निगम लि., निगमित कार्यालय, नई दिल्ली
 B.S.N.L Corporate Office, New Delhi

कुल पंजाब नेशनल बैंक
 For Punjab National Bank

सहप्रबंधक / General Manager
 रिटेल बैंकिंग विभाग / Retail Banking Division
 कॉर्पोरेट कार्यालय, सेक्टर-11, इटावा, नई दिल्ली-110
 Corporate Office, Sector-11, Dwarka, New Delhi-75

Statutory Alert:

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MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made as of this 13th day of July 2018.

BETWEEN

M/S Bharat Sanchar Nigam Limited (BSNL), a company incorporated under the "Companies Act 1956", having its registered office/corporate office at 3rd floor, Bharat Sanchar Bhawan, Harish Chandra Mathur Lane, Janpath, New Delhi-110001, through Sh Ram Krishna Deputy General Manager BF-II (duly authorized to enter into the present MOU), herein after referred to as "BSNL" (which term shall mean and include its successors in title, subsidiaries, associates, affiliates and assigns) of the **ONE PART**

AND

Punjab National Bank (PNB), a body corporate, constituted under the "Banking companies (Acquisition & Transfer of Undertaking) Act 1970", having its Head Office at Plot no. 4, Dwarka Sector 10, New Delhi - 110075, through Shri Naveen Kumar, General Manager (duly authorised to enter into the present MOU), herein after referred to as "BANK" (which term shall mean and include its successors in title, subsidiaries, associates, affiliates and assigns) of the **OTHER PART**.

BSNL and PNB are collectively referred to as "the parties".

WHEREAS:

A. M/S Bharat Sanchar Nigam Limited (BSNL) , is a Company incorporated under the "Companies Act 1956", having its registered office/corporate office at 3rd floor, Bharat Sanchar Bhawan, Harish Chandra Mathur Lane, Janpath, New Delhi-110001. BSNL is the largest telecom operating company in India.

B. To benefit its employees, BSNL desires a Special Loan Package for its entire staff strength on All India basis.

C. Vide Letter no. RBD:122:Misc:NK:SV:2018-19: dated 04.04.2018, Punjab National Bank submitted its proposal incorporating the basic terms and conditions governing the loan.

D. In pursuance of the above, vide letter no. F. No. 1-9/BBF/STAFF LOAN/2017-18 dated 03.07.2018, BSNL has approved Bank's proposal for various loan facilities for its employees on all India basis.

E. The loan will be evidenced by the Loan Agreement and other Loan Documents (herein after referred to as the "Loan Documents") to be executed between Punjab National Bank and Borrowers. In consideration of the loan facilities, the parties have agreed to execute the present Memorandum of Understanding on the terms and conditions mentioned below:


उप महाप्रबंधक (बी.एफ.सी.-II)
Dy. General Manager (BFC-II)
भारत संचार निगम लि. निगमित कार्यालय
BSNL Corporate Office


For Punjab National Bank
1
साहायक / General Manager
रिटेल बैंकिंग विभाग / Retail Banking Division
कॉर्पोरेट कार्यालय, सेक्टर-10, द्वारका, नई दिल्ली-75
Corporate Office, Sector-10, Dwarka, New Delhi-75

NOW THIS DEED WITNESSED AS FOLLOWS:

1. That Punjab National Bank shall grant the loan to BSNL's employee(s) under the various head as per their requirement and the same are as follows:

- a) Housing Loan
- b) Overdraft facility for Personal Needs to Existing Housing Loan Borrowers
- c) Gen Next Housing Loan
- d) Max Saver Housing Loan
- e) Car Loan

The Loans under the various heads as mentioned above are collectively referred to as the "Loan Facilities".

2. That the general terms and conditions, purpose of loan, Maximum amount, Margin Money, Multiple of salary, Recovery of installments (EMI + Interest) and Eligibility etc. with reference to the loan facilities applicable in respective cases are annexed herewith as **Schedule-I**.

3. That the Financial Quotations i.e. Floating Rate of Interest and Average time for Loan Sanction, for the loan facilities applicable in respective cases are annexed herewith as **Annexure-I**.

4. That the loan facilities shall be sanctioned by the appropriate authorities of the Punjab National Bank with all the agreed concessions and relaxations.

5. That the maximum limits for the loan facilities are subject to the income / repaying capacity of borrowers.

6. That the security for the loan facilities shall be as applicable on the respective schemes.

7. That salary mandate to be registered by BSNL for recovery of instalments from the salaries of borrowers and remittance to the respective branches.

8. That minimum net take home salary (a certain percentage of Net Monthly Salary) as specified in the scheme shall be maintained after meeting the loan instalments.

9. That the loan shall be sanctioned in such a manner that at no stage the net take home salary after meeting loan instalment is less than a certain percentage of Net Monthly Salary as specified in the scheme after meeting all liabilities / deductions viz GPF, EMI, Income Tax, Insurance etc. In case of reemployed persons/persons employed on compassionate ground, pension of employee shall be included for calculating net monthly salary.

10. That the Punjab National Bank shall not charge processing charges on the loan.

11. That the Punjab National Bank shall charge the interest on monthly rests on the daily reducing balance basis. Drawing and Disbursing Officer's (DDO's) must pay the recovered amount of EMI from the salary of the employee latest by 10th of each month without fail. When the concerned DDO has made payment within due time, Punjab

कर्मचारी महाप्रबंधक (डी.एफ.सी.-II)
भारत संसार निगम लि. निगमित कार्यालय नई दिल्ली
B.S.N.L. Corporate Office New Delhi

Dy. General Manager (BFC-II)
भारत संसार निगम लि. निगमित कार्यालय नई दिल्ली
B.S.N.L. Corporate Office New Delhi

पुणे पंजाब नेशनल बँक
For Punjab National Bank

2

सहायक / General Manager
रिजर्व बँकिंग विभाग / Reserve Banking Division
पुणे कार्यालय, पुणे-४११००४, पुणे, महाराष्ट्र
Pune Office, Pune-411004, Pune, Maharashtra

National Bank shall not pass on interest charges to the borrowers owing to delay on its behalf.

12. That the Punjab National Bank shall not charge penal interest for prepayment / foreclosure of loans in case the employee pays back the loan from his/her own sources.

13. That repayment shall commence one month after disbursal of the loan as applicable in the scheme.

14. That this deed shall be binding upon the parties, their successors/nominees and assignees.

15. That any notice, demand or request under this deed shall be in writing, and shall be delivered by personal service or shall be sent by postage prepaid, registered or certified mail, telexed, telecopied or sent by person or overnight courier return receipt requested, addressed, if to the parties, at the respective address set forth in the heading of this deed, or at such other address as the addressee may designate in writing. Each notice, demand or request hereunder shall be deemed given on the date it is delivered, in the case of personal service, or the date it is deposited with the postal services, in the case of certified or registered mail.

16. That "subject to clause 21" the parties shall hereby irrevocably submit to the exclusive jurisdiction of the Court and Tribunal in New Delhi for purposes of any suit, action or other proceeding which relates to this deed.

17. That no amendment, notification or release from or waiver of any provision hereby shall be effective unless in writing and signed by the parties.

18. That this deed may be executed in two or more counterparts, each of which shall be deemed as original, but all of which together shall constitute one and the same instrument.

19. That this deed and the rights and obligations hereunder shall be construed in accordance with and governed by the substantive laws of India.

20. If any provision hereof is found by court of competent jurisdiction to be prohibited or unenforceable it shall be ineffective only to the extent of such prohibition or unenforceability, and such prohibition or unenforceability shall not invalidate the balance of such provision to the extent of it is not prohibited or unenforceable, nor invalidate the other provisions hereof.

21. In the event of any dispute or difference relating to, arising from or connected with this MOU, such dispute or difference shall be referred by either party to the arbitration of one of the Arbitrators in the Department of Public Enterprises to be nominated by the Secretary of the Government of India, in charge of Bureau of Public Enterprises. The


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Dy. General Manager (BFC-II)
भारत संचार निगम लि., निगमित कार्यालय, नई दिल्ली
B.S.N.L. Corporate Office, New Delhi

3
कुले पंजाब नेशनल बँक
For Punjab National Bank


महाप्रबंधक / General Manager
रिटेल बँकिंग विभाग / Retail Banking Division
कॉर्पोरेट कार्यालय, सेक्टर-10, द्वारका, नई दिल्ली-75
Corporate Office, Sector-10, Dwarka, New Delhi-75

Arbitration and Conciliation Act 1996, shall not be applicable to the Arbitration under this clause. The award of the Arbitrator shall be binding upon the parties to the dispute, provided, however, any party aggrieved by such award may make a further reference for setting aside revision of award to the Law Secretary, Department of Legal Affairs, Ministry of Laws & Justice, Government of India. Upon such reference, the dispute shall be decided by the Law Secretary, whose decision shall bind the parties finally and conclusively. The parties in the dispute will share equally the cost of arbitration as intimated by the arbitrator.

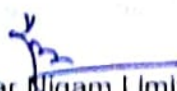


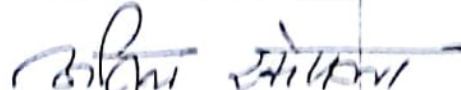
22. The Punjab National Bank shall nominate at least one branch (in case there is more than one branch of Punjab National Bank) at each Secondary Switching Area (Telecom Revenue District) for sanction, payment of loan and payment of EMI recovered by BSNL. This MOU shall be binding upon both the parties on all India level.

23. Either Party can terminate the MOU by giving a notice of 90 days in writing. However, all the clauses of the MOU shall be binding and enforceable in respect of outstanding loans on the date of termination irrespective of such termination.

24. All other terms and conditions as per MOU shall be applicable on both the parties.

25. This agreement is valid for period of twelve months i.e. from 30.03.2018 to 29.03.2019.

IN WITNESS WHEREOF, the parties have caused their respective Common Seal to be affixed to those present on the day, month and year first herein above written at New Delhi.

<p>For BHARAT SANCHAR NIGAM LIMITED</p>  <p>Bharat Sanchar Nigam Limited Corporate Office Bharat Sanchar Bhawan Janpath, New Delhi, India - 110001 BSNL Corporate Office</p> <p>By General Manager (BFC-II)</p>	<p>For PUNJAB NATIONAL BANK ਪੰਜਾਬ ਨੈਸ਼ਨਲ ਬੈਂਕ For Punjab National Bank</p>  <p>General Manager Punjab National Bank Retail Banking Division Corporate Office, Sector 02, Dwarka, New Delhi - 110075 Plot No 4, Sector 10</p> <p>Dwarka, New Delhi - 110075</p> <p>WITNESS</p>
<p></p> <p>M.C. Ghosh, AGM-BA Bharat Sanchar Nigam Limited Corporate Office Bharat Sanchar Bhawan Janpath, New Delhi - 110001</p>	<p></p> <p>Anil Kumar Khosla DGM Punjab National Bank HO - Retail Banking Division Plot No 4, Sector 10 Dwarka, New Delhi - 110075</p>

ਪੰਜਾਬ ਨੈਸ਼ਨਲ ਬੈਂਕ
Punjab National Bank
General Manager
Retail Banking Division
Corporate Office, Sector 02, Dwarka, New Delhi - 110075
Plot No 4, Sector 10

(II- ਸਿ ਚਿ ਚਿ) ਕਾਰਜਕਾਰੀ ਮੈਂਬਰ
By General Manager
Retail Banking Division
Corporate Office, Sector 02, Dwarka, New Delhi - 110075
Plot No 4, Sector 10

Schedule - I

Scheme Features Chart

Scheme	Quantum	Eligibility	Margin	Repayment						
Housing Loan	For Construction/Additions/Purchase of House/Flat: Need based #	Confirmed / Permanent Employee		Maximum 360 months (including moratorium)						
	For purchase of Land/ Plot for House Building: Maximum Rs.50 lac *			For repairs/ renovation/ alterations maximum 180 months (including moratorium)						
	For repairs / renovation / alterations: Maximum Rs 25 lacs.			Maximum repayment up to 70 years						
	For furnishing: Rs. 5 Lac (Max 10% of Housing Loan)			Can be relaxed up to 75 years by Circle Head						
Gen-Next Housing Loan	For Construction/Additions/Purchase of House/Flat: Need based #	Employees upto the age of 40 years	Up to Rs. 75 Lacs 20% above Rs 75 Lacs 25%	Flat 30 Years						
	Minimum Loan Rs. 20 Lac 125% of eligible loan amount under normal scheme	With three years of regular service Confirmed / Permanent Employee Minimum net monthly salary Rs. 35000/-		<table border="1"> <thead> <tr> <th>Period</th> <th>Monthly repayment</th> </tr> </thead> <tbody> <tr> <td>During moratorium period</td> <td>Only interest to be serviced</td> </tr> <tr> <td>Next 120 months</td> <td>EMI on sanctioned limit for 360 months</td> </tr> <tr> <td>Remaining period</td> <td>EMI which will fully amortize the remaining outstanding in the housing loan account within the remaining period</td> </tr> </tbody> </table>	Period	Monthly repayment	During moratorium period	Only interest to be serviced	Next 120 months	EMI on sanctioned limit for 360 months
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Remaining period	EMI which will fully amortize the remaining outstanding in the housing loan account within the remaining period									
Max Saver Housing Loan	As per Housing Loan except purchase of land/ plot only.	Confirmed / Permanent Employee		As per Housing Loan except purchase of land/ plot only						
OD for Personal Needs to existing Housing Loan Borrowers	Minimum: Rs. 50,000/- Maximum Rs. 25 Lac	Scheme available to existing Housing Loan Borrowers Only		Yearly renewal						


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 B.S.N.L Corporate Office, New Delhi

कृते पंजाब नेशनल बैंक
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 Corporate Office, Sector-10, Dwarka, New Delhi-75

Scheme		Quantum	Eligibility	Margin	Repayment
Vehicle Loans	Four Wheeler Loan	25 times of Net Monthly Salary Maximum Rs 100.00 Lac	Minimum monthly salary 20000/- p.m	10% for on road price* for new vehicle	84 months for new vehicle or service left whichever is lower
			Confirmed / Permanent Employee	30% for old vehicles	60 months for old vehicles or service left whichever is lower

Note:

* Loan for purchase of Land / Plot for constructing building may be considered for higher amount by competent authority.

// Charges e.g. stamp duty, registration charges and other documentation charges, if any, paid by the borrower shall not be considered towards margin money. However, Acquisition cost of Plot be considered towards Margin Money)

Maximum Permissible Deductions

NMS/I is equal to {Gross Salary/ Income – Statutory Deductions such as Income Tax, Professional Tax, Other Tax Liabilities, PF etc.}

NMS/I	Max. Permissible Deduction of NMS/I	
	HOUSING	VEHICLE
Up to Rs.30000	40%	50%
>Rs.30000 to Rs.60000	50%	60%
>Rs.60000 to Rs.100000	60%	60%
>Rs.100000	70%	70%

बुन्देलखण्ड नेशनल बैंक
For Punjab National Bank

महाप्रबंधक / General Manager

रिटेल बैंकिंग प्रभाग / Retail Banking Division
कॉर्पोरेट कार्यालय, सेक्टर-10, द्वारका, नई दिल्ली-75
Corporate Office, Sector-10, Dwarka, New Delhi-75

उप महाप्रबंधक (बी.एफ.सी.-II)

Dy. General Manager (BFC-II)

भारत संचार निगम लि., निगमित कार्यालय, नई दिल्ली
B.S.N.L Corporate Office, New Delhi

Rate of Interest Chart

Scheme		Maximum Amount	Rate of Interest
Housing Loan		Need based	MCLR+0.05%
Gen – Next Housing Loan		Need based (1.25 times of Normal Housing Loan)	MCLR+0.05%
Max Saver Housing Loan		As per Housing Loan except purchase of land/ plot only	MCLR+0.20%
OD for Personal Needs to existing Housing Loan Borrowers		Rs. 25 Lac	MCLR+0.60%
Vehicle Loan	Four Wheeler	90% of an on road price new and 75% for old vehicles	Floating ROI option MCLR+0.35%
	Four wheeler (Ladies)	90% of on road price new and 75% for old vehicles	Floating ROI option MCLR+0.25%

One year MCLR as on 13.07.2018 is 8.45%, subject to review on monthly basis. The reset period for interest will be one year in all the loans.


Average time for loan sanctioning

Scheme	Time Norms
Housing Loan	10 days
Other than Housing Loans	3 days



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B.S.N.L Corporate Office, New

यू.के. पंजाब नेशनल बैंक
For Punjab National Bank


महाप्रबंधक / General Manager
रिटेल बैंकिंग ब्रान्च / Retail Banking Division
कॉर्पोरेट कार्यालय, सेक्टर-10, द्वारका, नई दिल्ली-75
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**IRREVOCABLE MANDATE FOR DEDUCTION FROM SALARY
OF M/S BSNL EMPLOYEES
(To be obtained / submitted in triplicate, retain one copy at Branch)**

From: _____ To: _____
 Name: _____ Salary Disbursing Officer, BSNL
 Employee No: _____
 Designation: _____
 Department: _____
 Address: _____

Dear Sir/Madam,

Sub: My Loan Account Housing/ Vehicle No. _____
 With Punjab National Bank, _____ Branch,
 _____ (city) for Rs. _____

I have been sanctioned a loan of Rs. _____ (Rupees _____) by Punjab National Bank, _____ Branch, for the purpose of _____.

As per the terms & conditions of sanction, the loan is to be repaid along with interest in _____ monthly installments to be deducted from my salary and emoluments payable to me by the company / department from time-to-time.

I hereby authorize you and execute this irrevocable mandate to deduct a sum of Rs. _____ (Rupees _____) from my salary every month for _____ months commencing from _____ and remit the amount so deducted to Punjab National Bank, _____ Branch, to the credit of my subject loan account.

I further undertake and ensure that I shall maintain me net home salary payable to me after allowing all statutory and other deduction at an adequate level to enable you to deduct the subject loan installment and other dues payable by me to the Bank under this mandate.

I further undertake that I shall not change my designated Savings Bank Account where my Salary / Perks / Benefits are credited without the Bank's consent.

This authorization letter shall be irrevocable without the express consent of the said branch of Punjab National Bank.

Yours faithfully,

(Signature of Employee)


 उप महाप्रबंधक (बी.एफ.सी.-II)
 Dy. General Manager (BFC-II)
 भारत संचार निगम लि., निगमित कार्यालय, नई दिल्ली
 B.S.N L. Corporate Office, New Delhi

कृते पंजाब नेशनल बैंक
For Punjab National Bank

 महाप्रबंधक / General Manager
 रिटेल बैंकिंग प्रभाग / Retail Banking Division
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CONFIRMATION FROM THE EMPLOYER



We confirm that Shri / Smt. / Ms. _____ whose photograph / signature is affixed above and attested by us, is our regular employee and no disciplinary action is pending against him / her. We further confirm having noted the given mandate.

Signature of the authorized official of BSNL
Name: _____
Designation: _____
Office Seal: _____

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Dy. General Manager (BFC-II)
भारत संचार निगम लि., निगमित कार्यालय, नई दिल्ली
B.S.N.L Corporate Office, New Delhi

बैंक ऑफ पंजाब नेशनल बैंक
For Punjab National Bank

महाप्रबंधक / General Manager
स्टेट बैंकिंग प्रभाग / State Banking Division
कॉर्पोरेट कार्यालय, सेक्टर-10, द्वारका, नई दिल्ली-75
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