

Bharat Sanchar Bhawan,
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भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No. 30 - 1/2020 -SCT-SG

Dated : 15.07.2020

To,

All the Heads of Telecom Circle / Units, BSNL

[Assam, Bihar, Kolkatta Telephones, Chennai Telephones, Himachal Pradesh, Jharkhand, Karnataka, Madhya Pradesh, NE-II, Orissa, QA Bangalore/Jabalpur, ITPC (Pune/Chandigarh/Hyderabad), Kolkatta Telecom Store, Telecom Factory Jabalpur & Kolkatta, UP(East), UP(West), ETR, West Bengal]

Subject : Annual Report on Sexual Harassment of Women at Workplace for the Year 2019 - 2020 (Circle wise)

This is in reference to this office letter of even number dated 27.05.2020 & 23.06.2020 (Reminder-I) regarding Annual Report on Sexual Harassment of Women at Workplace for the year 2019 -20, and is intimated that said report has not been received from your circle so far.

All concerned are informed categorically that the consolidated annual report on subject matter is to be sent to the Nodal Ministry i.e. Department of Telecom (DOT) which has already been delayed badly. The DOT is regularly asking for the same nowadays. In case, there is no case on subject matter exist in the circle, even then "**NIL**" report is to be sent to this office.

You are once again requested to kindly send the Annual Report on Sexual Harassment of Women at Workplace (Consolidated data of the whole Circle including SSAs/Field units) for the year 2019-20 to this office at E-mail Id :scticcbsnl@gmail.com in the enclosed proforma latest by **25th July 2020**, for submitting the consolidated annual report by this office to the Nodal Ministry.

Encl : Proforma

Ranvinder
DGM (SCT) 15/07/20
Tel No. 011 - 23765181
Fax No. 011 - 23766143

1. Copy to BSNL Intranet Portal

PROFORMA

Annual report regarding Sexual Harassment of Women Employees (2019 -20)

Annexure I

Category	No. of Complaints Received	No. of Complaints Resolved	No. of Complaints Pending (with reasons)
General			
S.C			
S.T			
OBC			
Total			

ANNEXURE II

Proforma regarding status of ICC enquiry

Name of the Circle :

SN	Name of Complainant and Designation	Complaint against - Name(s) and Designation(s)	Nature of the Complaint	Date of Receipt of Complaint by ICC	Status of ICC enquiry*	Remarks
1						
2						

*Status of ICC Enquiry

1	Receipt of the Complaint	
2	Preliminary Inquiry	
3	Collection of Documentary evidence	
4	Recording statements, witness, complainant	
5	Investigation report	
6	Decision by Disciplinary Authority based on the investigation report	
7	Inquiry	
8	Inquiry Report including remedial action	