



# Bharat Sanchar Nigam Ltd.

(A GOVT. OF INDIA ENTERPRISE)

Pers. Branch, CSS SECTION

4th Floor, Bharat Sanchar Bhawan,

Janpath, New Delhi - 110001

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No.BSNLCO-PERS/12(28)/1/2021-CSS

Dated: 02-01-2023

## OFFICE MEMORANDUM

**Sub: Submission of Immovable Property Returns for the year 2022 (as on 31-12-2022) by the Executives / Non-executives of BSNL - reg**

In terms of Sub Rule 5 of Rule 21 of BSNL CDA Rules, 2006, the immovable property returns are required to be furnished by all the Executives / non- Executives of BSNL for the year 2022 latest by **31-01-2023**. IPR should be submitted through ERP/ESS of BSNL which is hosted at [www.erp.bsnl.co.in](http://www.erp.bsnl.co.in).

2. All the Circles / controlling officers are therefore, requested that the contents of this OM may be widely circulated to the notice of all Executives / non-executives working under their respective control. They should also ensure that the IPR for the year 2022 (as on 31-12-2022) submitted within the stipulated time by all the Executives / non-Executives. **The Executives / non-Executives are also informed that non-submission of IPR within the stipulated date, would invite the denial of vigilance clearance for promotion / EPP/NEPP/ NOC etc.**

3. It is, therefore, requested that all the Executives / non-Executives may be directed to file their Immovable Property Return (IPR) for the year 2022 (as on 31-12-2022) well in time, latest by 31-01-2023, through ERP/ESS of BSNL only.

4. All officers on foreign service deputation / deemed deputation to BSNL shall submit their IPRs well in time through respective web based cadre management system (SPARROW) etc. A copy of the print out (IPR submitted on-line) duly signed, should also be submitted to respective controlling officers i.e. custodians of the IPRs.

This issues with the approval of the Competent Authority.

(SUNIL BHATT)

Asstt. General Manager (Pers.-CSS)

Copy to:-

1. PPS to CMD / PPS to Dir (HR/Fin/CFA/CM/ENT)
2. All CGMTs, BSNL Territorial Circles of BSNL.
3. All Executives/Non-Executives of BSNL
4. PPS to CVO, BSNL CO
5. Intranet Portal/Order Bundle.
6. Notice Boards, BSNL CO, New Delhi.